

FILE COPY



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



DARLENE GREEN
Comptroller

Internal Audit Section

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DR. KENNETH M. STONE, CPA
Internal Audit Executive

November 26, 2008

Peter Kaiser, Executive Director
Kaiser Group
237 S. Street
Waukesha, WI 53186

RE: Telephone Review of Kaiser Group, Youth Enrichment Program,
Contract #114-07, Contract Amount \$19,940, CFDA Number: 17.258-.260
(Project #2008-SLATE21)

Dear Mr. Kaiser:

We have conducted a fiscal monitoring-telephone review of the Kaiser Group (Agency), a not-for-profit organization, Youth Enrichment Program, for the contract period July 1, 2006 through June 30, 2007. The scope of a telephone review is substantially less than an audit, and as such, we do not express an opinion on the financial operations of the Agency.

A telephone review does not entail a field visit to the Agency. The purpose of a telephone review is to ensure that the Agency is aware of the terms and conditions of its contract with CDA and the OMB Circular A-133 compliance requirements that are applicable to its program.

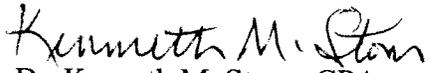
The objective of the program is to offer planning, training, program start-up, business development and organizational solutions to non-profit, for-profit and government clients. The program also offers ideas and strategies to professionals serving the workforce development, welfare reform, criminal justice and social service fields. Our telephone review was completed on June 16, 2008.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with CDA to provide fiscal monitoring to all grant sub-recipients.

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If you have any questions, please contact the Internal Audit Section at (314) 622-4723.

Respectfully,

A handwritten signature in black ink that reads "Kenneth M. Stone". The signature is written in a cursive style with a large initial 'K'.

Dr. Kenneth M. Stone, CPA
Internal Audit Executive

cc: Kim Neske, Fiscal Manager, SLATE
Michael Holmes, Executive Director, SLATE