



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



DARLENE GREEN
Comptroller

Internal Audit Section

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July 16, 2008

Mary Lou Green, Executive Director
Operation Brightside
4646 Shenandoah Ave.
St. Louis, MO 63110

RE: Fiscal Monitoring Report of Operation Brightside, Community Development Block Grants (CDBG), Contracts #06-31-63, #07-31-63 and #07-36-17, CFDA #14.218 (Project #2008-CDA34)

Dear Ms. Green:

Enclosed is a report of our fiscal monitoring review of the Operation Brightside, a not-for-profit organization, CDBG, Clean-Up and Graffiti Eradication Programs, for the period January 1, 2006 through December 31, 2007. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Operation Brightside. Our fieldwork was completed on May 9, 2008.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the Community Development Administration (CDA) to provide fiscal monitoring to all grant subrecipients.

If you have any questions, please contact me at (314) 622-4723.

Sincerely,

Mohammad Adil, CPA
Internal Audit Manager

cc: Lorna Alexander, Special Assistant for Development, CDA



CITY OF ST. LOUIS

COMMUNITY DEVELOPMENT ADMINISTRATION

*OPERATION BRIGHTSIDE
COMMUNITY DEVELOPMENT BLOCK GRANTS (CDBG)
CFDA #14.218*

*CONTRACTS: #06-10-33 & # 06-10-34
#07-10-33 & # 07-10-34*

*FISCAL MONITORING REVIEW
JANUARY 1, 2006 THROUGH DECEMBER 31, 2007*

PROJECT #2008-CDA34

DATE ISSUED: JULY 16, 2008

*Prepared by:
The Internal Audit Section*



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

CITY OF ST. LOUIS
COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)
OPERATION BRIGHTSIDE
COMMUNITY DEVELOPMENT BLOCK GRANTS (CDBG)
FISCAL MONITORING REVIEW
JANUARY 1, 2006 THROUGH DECEMBER 31, 2007

TABLE OF CONTENTS

<u>Description</u>	<u>Page(s)</u>
INTRODUCTION	
Background	1
Purpose	1
Scope and Methodology	2
CONCLUSION AND SUMMARY OF OBSERVATIONS	
Conclusion	3
Status of Prior Observations	3
A-133 Status	3
Summary of Current Observations	3

**CITY OF ST. LOUIS
COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)
OPERATION BRIGHTSIDE
COMMUNITY DEVELOPMENT BLOCK GRANTS (CDBG)
FISCAL MONITORING REVIEW
JANUARY 1, 2006 THROUGH DECEMBER 31, 2007**

INTRODUCTION

Background

Contract Name: Operation Brightside

Contract Programs: Community Development Block Grants (CDBG)

CFDA Number: 14.218

Contract Numbers: 06-10-33 & 06-10-34 (Clean-Up & Graffiti Eradication)
07-10-33 & 07-10-34 (Clean-Up & Graffiti Eradication)

Contract Periods: January 1, 2006 through December 31, 2006
January 1, 2007 through December 31, 2007

Contract Amounts: \$119,000 (Clean-Up)
\$170,000 (Graffiti Eradication)

Operation Brightside (**Clean up**) contracts #06-10-33 & #07-10-33 deal with goal in mind of an annual city wide clean up effort to reduce litter and promote beautification throughout the city. A public/private partnership of city residents, neighborhood leaders, businesses and City government form the basis of all Brightside activities including Project Blitz, Main Street, Project Flower Shower, and "STOP IT! DON'T DROP IT!"

Operation Brightside (**Graffiti Eradication**) contracts #06-10-34 & #07-10-34 deal with the purpose of continuing its Graffiti Eradication program and will directly affect low and moderate income persons of St. Louis by removing graffiti from public and private buildings located within the areas of the City.

Purpose

The purpose of this fiscal monitoring review was to determine Operation Brightside's compliance with OMB Circular A-133, State and Community Development Administration (CDA) contract requirements for the period January 1, 2006 through December 31, 2007. We will make recommendations for improvements if necessary.

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COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)
OPERATION BRIGHTSIDE
COMMUNITY DEVELOPMENT BLOCK GRANTS (CDBG)
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INTRODUCTION

Scope and Methodology

We made inquiries regarding Operation Brightside internal controls relating to the grants administered by the CDA, tested evidence supporting the reports Operation Brightside submitted to CDA and performed other procedures considered necessary. Our fieldwork was completed on May 9, 2008.

Exit Conference

Operation Brightside did not require an exit conference because there was no observation.

Management Responses

There were no observations; therefore, management responses were not required.

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CONCLUSION AND SUMMARY OF OBSERVATIONS

Conclusion

Operation Brightside appeared to have fully complied with OMB Circular A-133, state and CDA contract requirements.

Status of Prior Observations

Operation Brightside's most recently fiscal monitoring report dated October 4, 2006, contained the following observation:

- Payment of salary may not be in accordance with approved personnel schedule.
(Resolved)

A-133 Status

According to a letter received from Operation Brightside, it is not required to have an A-133 audit because it did not expend \$500,000 or more in federal funds in its fiscal years ended December 31, 2006 and December 31, 2007.

Summary of Current Observations

We did not have any current observations.