



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



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Comptroller

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February 26, 2008

Greg Lukeman, Executive Director
Food Outreach, Inc.
3117 Olive Street
St. Louis, MO. 63103

RE: Fiscal Monitoring Report of Food Outreach, Inc., CFDA #93.914
(Project #2008-DOH7)

Dear Mr. Lukeman:

Enclosed is a report of our fiscal monitoring review of Ryan White Title1 program of Food Outreach, Inc., (Contract #HD-07-22) for the period March 1, 2007 through August 31, 2007. The scope of a fiscal monitoring review is substantially less than an audit, and as such, we do not express an opinion on the financial operations of Food Outreach, Inc. Our fieldwork was completed on October 8, 2007.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the Department of Health to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact Ishmael Ikpeama at (314) 589-6113.

Sincerely,

Sedrick D. Blake, MBA, CPA
Audit/Fiscal Executive

Enclosure

cc: Henrietta Brown, Fiscal Manager, DOH



CITY OF ST. LOUIS

DEPARTMENT OF HEALTH (DOH)

*FOOD OUTREACH, INC.
RYAN WHITE TITLE I
CFDA #93.914
CONTRACT #HD-07-22
DOCUMENT #55467*

FISCAL MONITORING REVIEW

MARCH 1, 2007 THROUGH AUGUST 31, 2007

PROJECT #2008-DOH17

DATE ISSUED: FEBRUARY 28, 2008

*Prepared by:
Internal Audit Section*



OFFICE OF THE COMPTROLLER

Honorable Darlene Green, Comptroller

**CITY OF ST. LOUIS
DEPARTMENT OF HEALTH
FOOD OUTREACH, INC.
CONTRACT #HD-07-22
FISCAL MONITORING REVIEW
MARCH 1, 2007 THROUGH AUGUST 31, 2007**

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**CITY OF ST. LOUIS
DEPARTMENT OF HEALTH
FOOD OUTREACH, INC.
CONTRACT #HD-07-22
FISCAL MONITORING REVIEW
MARCH 1, 2007 THROUGH AUGUST 31, 2007**

INTRODUCTION

Background

Contract Name: Food Outreach, Inc.
Contract Number: HD-07-22
CFDA Number: 93.941
Contract Period: March 1, 2007 through February 28, 2008
Contract Amount: \$25,000.00 (amended to \$95,000.00)

The contract provided Workforce Investment Act funds through the Department of Health (DOH) to Food Outreach, Inc. for the adult worker program. The contract provided reimbursements for each of four activities. The Agency is reimbursed when it completes each (volunteers prepare and deliver nutritious meals, provide groceries, and offer nutritional counseling) activity.

Purpose

The purpose of our review was to determine whether the Agency complied with federal, state and local DOH requirements for the period March 1, 2007 through August 31, 2007 and make recommendations for improvements if necessary.

Scope and Methodology

We made inquiries regarding Food Outreach, Inc. expenditures relating to the grant administered by DOH, tested evidence supporting the reports the agency submitted to DOH and performed other procedures considered necessary. Our fieldwork was completed on October 8, 2007.

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CONCLUSION AND SUMMARY OF OBSERVATIONS

Conclusion

We found no evidence to suggest that Food Outreach, Inc. did not fully comply with federal, state, and local DOH requirement.

Status of Prior Observations

The Agency's most recent fiscal monitoring report dated February 22, 2006 did not note any observations.

A-133 Status

According to a letter received from the Agency, it is not required to have an A-133 audit because it did not expend \$500,000 or more in federal funds for the year ended December 31, 2006.

Summary of Current Observations

There are no current observations.