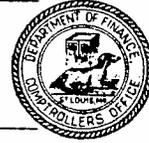


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OFFICE OF THE COMPTROLLER  
CITY OF ST. LOUIS



DARLENE GREEN  
Comptroller

*Internal Audit Section*

Carnahan Courthouse Building  
1114 Market St., Room 608  
St. Louis, Missouri 63101  
(314) 622-4723  
Fax: (314) 613-3004

April 5, 2005

Mr. Richard Cavanagh, Director  
Long Term Care Ombudsman  
8702 Manchester Rd.  
St. Louis, MO 63144

RE: Fiscal Monitoring Report of Long Term Care Ombudsman (2005-SLA29)

Dear Mr. Cavanagh:

Enclosed is a report of our fiscal monitoring review of Long Term Care Ombudsman's contract with the Department of Human Services (Contract #48791) for the period July 1, 2004 through February 28, 2005. The scope of a fiscal monitoring review is substantially less than an audit, and as such, we do not express an opinion on the financial operations of Long Term Care Ombudsman. Our fieldwork was substantially completed on March 7, 2005.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and through an agreement with the Department of Human Services to provide fiscal monitoring to all grant sub-recipients. If you have any questions, please contact Dwayne Crandall at 613-7257.

Sincerely,

A handwritten signature in black ink, appearing to read "Mohammad H. Adil".

Mohammad H. Adil, CPA  
Internal Audit Manager

Enclosure

cc Honorable Darlene Green, Comptroller  
Patrick Brennan, Accounting Manager, Department of Human Services



# CITY OF ST. LOUIS

*DEPARTMENT OF HUMAN SERVICES (DHS)  
ST. LOUIS AREA AGENCY ON AGING (SLAAA)*

*LONG TERM CARE OMBUDSMAN  
DOCUMENT #48791*

*FISCAL MONITORING REVIEW*

*JULY 1, 2004 THROUGH FEBRUARY 28, 2005*

*PROJECT #2005-SLA29*

*DATE ISSUED: APRIL 5, 2005*

*Prepared by:  
The Internal Audit Section*



# OFFICE OF THE COMPTROLLER

*HONORABLE DARLENE GREEN, COMPTROLLER*

**CITY OF ST. LOUIS**  
**DEPARTMENT OF HUMAN SERVICES (DHS)**  
**ST. LOUIS AREA AGENCY ON AGING (SLAAA)**  
**LONG TERM CARE OMBUDSMAN**  
**DOCUMENT #48791**  
**FISCAL MONITORING REVIEW**  
**JULY 1, 2003 THROUGH FEBRUARY 28, 2005**

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**CITY OF ST. LOUIS  
DEPARTMENT OF HUMAN SERVICES (DHS)  
ST. LOUIS AREA AGENCY ON AGING (SLAAA)  
LONG TERM CARE OMBUDSMAN  
DOCUMENT #48791  
FISCAL MONITORING REVIEW  
JULY 1, 2003 THROUGH FEBRUARY 28, 2005**

**INTRODUCTION**

**Background**

**Contract Name:** Long Term Care Ombudsman

**Document Number:** 48791

**Contract Period:** July 1, 2004 through June 30, 2005

**Contract Amount:** \$35,862

The contract provides funds to the Long Term Care Ombudsman to act as a mediator and provide family care giver service for the elderly and disabled residents of the City of St. Louis living in nursing homes, in accordance with Title III of the Older Americans Act.

**Purpose**

The purpose of this fiscal monitoring review was to determine Long Term Care Ombudsman's compliance with federal, state and local Department of Human Service (DHS) requirements for the period July 1, 2004 through February 28, 2005 and make recommendations for improvements.

**Scope and Methodology**

We made inquiries regarding the Long Term Care Ombudsman's internal controls relating to the grant administered by DHS, tested evidence supporting the reports the Agency submitted to DHS and performed other procedures considered necessary. Our fieldwork was substantially completed on March 7, 2005.

**CITY OF ST. LOUIS  
DEPARTMENT OF HUMAN SERVICES (DHS)  
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**CONCLUSION AND SUMMARY OF OBSERVATIONS**

**Conclusion**

We found no evidence to suggest that Long Term Care Ombudsman did not comply with federal, state and local DHS requirements.

**Status of Prior Observations**

The prior fiscal monitoring review, dated April 29, 2004, noted no observations.

**A-133 Status**

According to a letter received from Agency management dated March 7, 2005, Long Term Care Ombudsman was not required to obtain an A-133 audit for the period ended December 31, 2004 because it did not expend \$500,000 or more in federal funds.

**Summary of Current Observations**

We did not have any observations.