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OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



DARLENE GREEN
Comptroller

Internal Audit Section

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April 8, 2005

Ms. Ann Bannes
Director
St. Andrew's At-Home Services
6633 Delmar
St. Louis, MO 63130

RE: Fiscal Monitoring Report of St. Andrew's At-Home Services (2005-SLA25)

Dear Ms. Bannes:

Enclosed is a report of our fiscal monitoring review of St. Andrew's At-Home Services contract with the Department of Human Services (Contract #48796) for the period July 1, 2004 through February 28, 2005. The scope of a fiscal monitoring review is substantially less than an audit, and as such, we do not express an opinion on the financial operations of St. Andrew's At-Home Services. Our fieldwork was substantially completed on March 16, 2005.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and through an agreement with the Department of Human Services to provide fiscal monitoring to all grant sub-recipients. If you have any questions, please contact Dwayne Crandall at 613-7257.

Sincerely,

A handwritten signature in black ink, appearing to read "Mohammad H. Adil".

Mohammad H. Adil, CPA
Internal Audit Manager

Enclosure

cc Honorable Darlene Green, Comptroller
Patrick Brennan, Accounting Manager, Department of Human Services



CITY OF ST. LOUIS

*DEPARTMENT OF HUMAN SERVICES (DHS)
ST. LOUIS AREA AGENCY ON AGING (SLAAA)*

*ST. ANDREW'S AT-HOME SERVICES
DOCUMENT #48796*

FISCAL MONITORING REVIEW

JULY 1, 2004 THROUGH FEBRUARY 28, 2005

PROJECT #2005-SLA25

DATE ISSUED: APRIL 8, 2005

*Prepared by:
The Internal Audit Section*



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES (DHS)
ST. LOUIS AREA AGENCY ON AGING (SLAAA)
ST. ANDREW'S AT-HOME SERVICES
FISCAL MONITORING REVIEW
JULY 1, 2004 THROUGH FEBRUARY 28, 2005**

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**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES (DHS)
ST. LOUIS AREA AGENCY ON AGING (SLAAA)
ST. ANDREW'S AT-HOME SERVICES
FISCAL MONITORING REVIEW
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INTRODUCTION

Background

Contract Name: St. Andrew's At-Home Services
Contract Period: July 1, 2004 through June 30, 2005
Contract Amount: \$35,300
Contract Number: 48796

The contract provides funds through the Department of Human Services- St. Louis Agency on Aging for supportive services and family care giver to older residents of the City of St. Louis in accordance with Title III of the Older Americans Act.

Purpose

Our purpose was to determine St. Andrew's At-Home Service's compliance with federal, state and local Department of Human Service (DHS) requirements for the period July 1, 2004 through February 28, 2005 and make recommendations for improvements.

Scope and Methodology

We made inquiries regarding St. Andrew's At-Home Service's internal controls relating to the grant administered by St. Louis Area Agency on Aging (SLAAA), tested evidence supporting the reports the agency submitted to SLAAA and performed other procedures considered necessary. Our fieldwork was substantially completed on March 16, 2005.

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CONCLUSION AND SUMMARY OF OBSERVATIONS

Conclusion

We found no evidence to suggest that the St. Andrew's At-Home Services did not fully comply with federal, state and local DHS requirements.

Status of Prior Observations

The Agency's most recent fiscal monitoring report, dated December 16, 2003, did not identify any areas of concern.

A-133 Status

We obtained a letter from the Director of the Agency, dated July 1, 2004, stating that an A-133 Audit was not required because the Agency did not expend \$500,000 or more in Federal funds for the year ended May 31, 2004.

Summary of Current Observations

We did not have any observations.