

**FILE COPY**



OFFICE OF THE COMPTROLLER  
CITY OF ST. LOUIS



**DARLENE GREEN**  
Comptroller

**SEDRICK D. BLAKE, CPA**  
Audit/Fiscal Executive

*Internal Audit Section*

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June 29, 2007

Ms. Carol Sammet  
Director of Financial Services  
East Central College  
1964 Prairie Dell Rd  
Union, MO 63084-4344

RE: Desk Review of East Central College, Contract 407-07, \$64,100, (IAS Project # 2007-SLATE17)

Dear Ms. Sammet:

We have conducted a desk review of East Central College, a not-for-profit entity. The scope of a desk review is substantially less than an audit, and as such, we do not express an opinion on the financial operations of East Central College. A desk review does not entail a field visit to the site. Our review included inspection of the contract and inquiries made with the management of East Central College.

During our review, nothing came to our attention that caused us to believe that the general provisions of the contract were not being met. The nature of the contract is to provide funding for a nursing "retention coach" and related costs. Working with nursing faculty, counselors, advisors and nursing students, the coach's duties and responsibilities include developing retention plans for nursing students. One major goal is reducing attrition rates of nursing students in selected colleges in the St. Louis metro area.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with the International Standards for the Professional Practice of Internal Auditing.

If you have any questions, please contact me at (314) 589-6132.

Respectfully,

A handwritten signature in cursive script that reads "Sedrick D. Blake".

Sedrick D. Blake, CPA  
Audit/Fiscal Executive

Cc: Kim Neske, Fiscal Manager, SLATE