

FILE COPY



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



DARLENE GREEN
Comptroller

Internal Audit Section

Carnahan Courthouse Building
1114 Market St., Room 608
St. Louis, Missouri 63101
(314) 622-4723
Fax: (314) 613-3004

June 2, 2005

Ms. Joyce Sonn, Program Director
Youth, Education and Health in Souldard
1921 S. Ninth St.
St. Louis, Missouri 63104

RE: Fiscal Monitoring Report of Youth, Education and Health in Souldard
(#2005-SLATE 20)

Dear Ms. Sonn:

Enclosed is a report of our fiscal monitoring review of Youth, Education and Health in Souldard (Contract #215-05) for the period September 1, 2004 through February 28, 2005. The scope of a fiscal monitoring review is substantially less than an audit, and as such, we do not express an opinion on the financial operations of Youth, Education and Health in Souldard. Our fieldwork was substantially complete on May 3, 2005.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and an agreement with St. Louis Agency on Training and Employment (SLATE) to provide fiscal monitoring to all grant subrecipients. If you have any questions, please contact Dwayne Crandall at 613-7257.

Sincerely,

A handwritten signature in black ink, appearing to read "Mohammad H. Adil".

Mohammad H. Adil, CPA
Internal Audit Manager

Enclosure

cc: Honorable Darlene Green, Comptroller
Tom Jones, Director, St. Louis Agency on Training and Employment
Kim Neske, Fiscal Manager, St. Louis Agency on Training and Employment



CITY OF ST. LOUIS

ST. LOUIS AGENCY ON TRAINING AND EMPLOYMENT (SLATE)

*YOUTH, EDUCATION AND HEALTH IN SOULARD
CONTRACT #215-05*

FISCAL MONITORING REVIEW

SEPTEMBER 1, 2004 THROUGH FEBRUARY 28, 2005

PROJECT #2005-SLATE20

DATE ISSUED: JUNE 2, 2005

*Prepared by:
The Internal Audit Section*



OFFICE OF THE COMPTROLLER

Honorable Darlene Green, Comptroller

CITY OF ST. LOUIS
ST. LOUIS AGENCY ON TRAINING AND EMPLOYMENT
YOUTH, EDUCATION AND HEALTH IN SOULARD
CONTRACT #215-05
FISCAL MONITORING REVIEW
SEPTEMBER 1, 2004 THROUGH FEBRUARY 28, 2005

TABLE OF CONTENTS

<u>Description</u>	<u>Page(s)</u>
INTRODUCTION	
Background	
Purpose	1
Scope and Methodology	1
	1
CONCLUSION AND SUMMARY OF OBSERVATIONS	
Conclusion	
Status of Prior Observations	2
A-133 Status	2
Summary of Current Observations	2
	2

CITY OF ST. LOUIS
ST. LOUIS AGENCY ON TRAINING AND EMPLOYMENT
YOUTH, EDUCATION AND HEALTH IN SOULARD
CONTRACT #215-05
FISCAL MONITORING REVIEW
SEPTEMBER 1, 2004 THROUGH FEBRUARY 28, 2005

INTRODUCTION

Background

Contract Name: Youth, Education and Health in Soulard
Contract Number: #215-05
Contract Period: July 1, 2004 through June 30, 2005
Contract Amount: \$109,395.00, modified to \$168,300.73

This contract provides federal funds through the St. Louis Agency on Training and Employment (SLATE) to Youth, Education and Health in Soulard for its youth program. The program provides the following services; attainment of basic skills, work readiness or occupational skills training, and General Education Diploma (GED). Also, the program assists youth to obtain unsubsidized employment. The program is designed to service thirty-five (35) out-of-school youths over the course of the regular fiscal year.

Purpose

The purpose of our review was to determine Youth, Education and Health in Soulard's compliance with federal, state and local SLATE requirements for the period September 1, 2004 through February 28, 2005, and make recommendations for improvements.

Scope and Methodology

We made inquiries regarding Youth, Education and Health in Soulard internal controls relating to the grant administered by SLATE, tested evidence supporting the reports the Agency submitted to SLATE and performed other procedures considered necessary. Our fieldwork was substantially complete on May 3, 2005.

CITY OF ST. LOUIS
ST. LOUIS AGENCY ON TRAINING AND EMPLOYMENT
YOUTH, EDUCATION AND HEALTH IN SOULARD
CONTRACT #215-05
FISCAL MONITORING REVIEW
JULY 1, 2004 THROUGH AUGUST 31, 2004

CONCLUSION AND SUMMARY OF OBSERVATIONS

Conclusion

We found no evidence to suggest that Youth, Education and Health in Soulard did not comply with federal, state and local SLATE requirements.

Status of Prior Observations

The Agency's most recent fiscal monitoring report dated November 3, 2004 identified the following observations:

- Non-compliance with OMB Circular A-133 Single Audit Requirements. **(Resolved)**
- Payroll expenditures exceeded allowable amount. **(Resolved)**

A-133 Status

The Agency's A-133 audit report for the year ended September 30, 2003, dated October 22, 2004, was reviewed by Internal Audit on November 11, 2004. The independent accountants reported material weaknesses with the financial statements and expressed a qualified opinion on all major federal programs. Though one of the major programs was funded through the Department of Labor, Training Administration, it did not apply to SLATE. According to the Agency's response and our monitoring review, the Agency has corrected the findings as to the material weaknesses and the qualified opinion. (See **Status of Prior Observations.**)

Summary of Current Observations

We noted no observations during our review.