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OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



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Comptroller

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August 9, 2007

Freddie L. Dunlap, Supply Commissioner
Room 324 City Hall
1200 Market Street
St. Louis, Missouri 63103-2842

RE: Department of Health (DOH) Special Review - Physical Inventory of Public Health
Laboratory (Project # 2007-48)

Dear Mr. Dunlap:

As requested, the Internal Audit Section has completed a physical inventory of fixed assets and supplies at the Department of Health - Public Health Laboratory as of June 1, 2007 (see Attachment). The special inventory review did not include the assignment of identification number and tagging of items as City of St. Louis property. Our objective was to list the contents of the Laboratory.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing*.

If you have any questions, please contact me at (314)622-4723.

Respectfully,

Sedrick D. Blake, CPA, MBA
Audit/Fiscal Executive

Attachment

cc: Pamela Walker, Acting Director, Department of Health
Melba Moore, Commissioner, Department of Health
Bruce Yampolsky, Director of Operations, Department of Health
Ronald Smith, Director of Operations, Mayor's Office