

FILE



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



DARLENE GREEN
Comptroller

Internal Audit Section

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April 6, 2007

Gloria Lee, Executive Director
Our Lady's Inn
4223 S. Compton
St. Louis, MO 63111

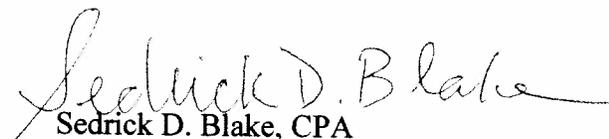
RE: Fiscal Monitoring Report of Our Lady's Inn Missouri Emergency Shelter Grant
(MESG) (#2007-HOM38)

Dear Ms. Lee:

Enclosed is a report of our fiscal monitoring review of Our Lady's Inn Missouri Emergency Shelter Grant (MESG) (Document #52578) for the period April 1, 2005 through March 31, 2006. The scope of a fiscal monitoring review is substantially less than an audit, and as such, we do not express an opinion on the financial operations of Our Lady's Inn. Our fieldwork was completed on March 13, 2007.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the International Standards for the Professional Practice of Internal Auditing and through an agreement with the Department of Human Services (DHS) to provide fiscal monitoring to all grant subrecipients. If you have any questions, please contact Charles Schroeder at 589-6089.

Sincerely,


Sedrick D. Blake, CPA
Audit/Fiscal Executive

Enclosure

cc: Honorable Darlene Green, Comptroller
Patrick Brennan, Fiscal Manager, Department of Human Services



CITY OF ST. LOUIS

*DEPARTMENT OF HUMAN SERVICES (DHS)
HOMELESS SERVICES*

*OUR LADY'S INN
MISSOURI EMERGENCY SHELTER GRANT (MESG)
DOCUMENT #52578*

FISCAL MONITORING REVIEW

APRIL 1, 2005 THROUGH MARCH 31, 2006

PROJECT #2007-HOM38

DATE ISSUED: APRIL 6, 2007

*Prepared by:
The Internal Audit Section*



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES (DHS)
HOMELESS SERVICES
OUR LADY'S INN
DOCUMENT #52578
FISCAL MONITORING REVIEW
APRIL 1, 2005 THROUGH MARCH 31, 2006**

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**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES (DHS)
HOMELESS SERVICES
OUR LADY'S INN
DOCUMENT #52578
FISCAL MONITORING REVIEW
APRIL 1, 2005 THROUGH MARCH 31, 2006**

INTRODUCTION

Background

Contract Name: Our Lady's Inn

Document Number: #52578

Contract Period: April 1, 2005 through March 31, 2006

Contract Amounts: \$15,700

The contract provided funds from the Department of Housing and Urban Development (HUD) Missouri Emergency Shelter Grant (MESG) to Our Lady's Inn to provide shelter and supportive services to women who are 18 years of age or older, pregnant, homeless and may have additional children.

Purpose

The purpose of this fiscal monitoring review was to determine Our Lady's Inn's (Document #52578) compliance with federal, state and local Department of Human Services (DHS) requirements for the periods April 1, 2005 through March 31, 2006.

Scope and Methodology

We made inquiries regarding Our Lady's Inn's internal controls relating to the grant administered by the Department of Human Services (DHS), tested evidence supporting the reports the agency submitted to DHS and performed other procedures considered necessary. Our fieldwork was completed on March 13, 2007.

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CONCLUSION AND SUMMARY OF OBSERVATIONS

Conclusion

We found no evidence to suggest Our Lady's Inn did not fully comply with federal, state and local DHS requirements.

Status of Prior Observations

The agency's prior fiscal monitoring report issued July 1, 2005 identified the following observation:

- The agency did not submit monthly financial reports in a timely manner.
(Resolved)

A-133 Status

In a letter dated March 6, 2006, the agency's Executive Director stated the agency did not expend \$500,000 or more in federal funds for the year ending June 30, 2006 and was therefore exempt from filing the A-133 audit report.

Summary of Current Observations

We did not have any observations.