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OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



DARLENE GREEN
Comptroller

Internal Audit Section

Camahan Courthouse Building
1114 Market St., Room 608
St. Louis, Missouri 63101
(314) 622-4723
Fax: (314) 613-3004

May 4, 2007

Steve Campbell, Director
Peter & Paul Community Services, Inc.
1025 Park
St. Louis, MO 63104

RE: Fiscal Monitoring Report of Peter & Paul Community Services, Inc., Federal Homeless Challenge Program (HCP) Supportive Housing Program (SHP) (#2007-HOM22)

Dear Mr. Campbell:

Enclosed is a report of our fiscal monitoring review of Peter & Paul Community Services, Inc. for the Homeless Challenge Program. (Document #50333) for the period August 1, 2005 through July 31, 2006. Also, a fiscal monitoring review of the Supportive Housing Program 2004 & 2005 (Document #52833 and #54738) for the period of August 1, 2005 to February 28, 2007. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Peter & Paul Community Services, Inc. Our fieldwork was completed on March 8, 2007.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the International Standards for the Professional Practice of Internal Auditing and through an agreement with the Department of Human Services (DHS) to provide fiscal monitoring to all grant subrecipients. If you have any questions, please contact Charles Schroeder at 589-6089.

Sincerely,

Sedrick D. Blake, CPA
Audit/Fiscal Executive

Enclosure

cc: Patrick Brennan, Fiscal Manager, Department of Human Services



CITY OF ST. LOUIS

*DEPARTMENT OF HUMAN SERVICES (DHS)
HOMELESS SERVICES PROGRAM*

*PETER & PAUL COMMUNITY SERVICES, INC.
HOMELESS CHALLENGE PROGRAM (HCP) CFDA #93.569
SUPPORTIVE HOUSING PROGRAM (SHP) CFDA #14.235
DOCUMENTS #50333, #52833 AND #54738*

FISCAL MONITORING REVIEW

AUGUST 1, 2005 THROUGH FEBRUARY 28, 2007

PROJECT #2007-HOM22

DATE ISSUED: MAY 4, 2007

*Prepared by:
The Internal Audit Section*



OFFICE OF THE COMPTROLLER

Honorable Darlene Green, Comptroller

**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES (DHS)
HOMELESS SERVICES
PETER & PAUL COMMUNITY SERVICES, INC.
HOMELESS CHALLENGE PROGRAM 05
SUPPORTIVE HOUSING PROGRAM 04 & 05
DOCUMENT #50333, 52833, & 54738
FISCAL MONITORING REVIEW
AUGUST 1, 2005 THROUGH FEBRUARY 28, 2007**

TABLE OF CONTENTS

<u>Description</u>	<u>Page(s)</u>
INTRODUCTION	
Background	1
Purpose	1
Scope and Methodology	1
CONCLUSION AND SUMMARY OF OBSERVATIONS	
Conclusion	2
Status of Prior Observations	2
A-133 Status	2
Summary of Current Observations	2

**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES (DHS)
HOMELESS SERVICES
PETER & PAUL COMMUNITY SERVICES, INC.
HOMELESS CHALLENGE PROGRAM 05
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INTRODUCTION

Background

Contract Name: Peter & Paul Community Services, Inc.

Contract Programs: Homeless Challenge Program CFDA #93.569
Supportive Housing Program CFDA #14.235

Document Numbers: 50333, 52833, and 54738

Contract Periods: August 1, 2005 through July 31, 2007

Contract Amounts: \$5,089 (HCP 05), \$322,040 and \$291,717 (SHP 04 & 05)

The contract provided funds to the Agency to provide shelter and supportive services to Homeless individuals and families in the City of St. Louis.

Purpose

The purpose of this fiscal monitoring review was to determine Peter & Paul Community Services, Inc.'s (Document #50333, #52833 and #54738) compliance with federal, state and local Department of Human Services (DHS) requirements for the period August 1, 2005 through July 31, 2007. We will make recommendations for improvements, if necessary.

Scope and Methodology

We made inquiries regarding Peter & Paul Community Services, Inc.'s internal controls relating to the grant administered by the Department of Human Services (DHS), tested evidence supporting the reports the Agency submitted to DHS and performed other procedures considered necessary. Our fieldwork was completed on March 8, 2007.

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CONCLUSION AND SUMMARY OF OBSERVATIONS

Conclusion

We found no evidence to suggest that Peter & Paul Community Services, Inc. did not fully comply with federal, state and local DHS requirements.

Status of Prior Observations

The Agency's most recent fiscal monitoring report dated April 7, 2006 identified no observations.

A-133 Status

According to a letter, dated November 8, 2006, from the Director, Peter & Paul Community Services, Inc. was not required to have an A-133 Audit because it expended less than \$500,000 in Federal funds for its fiscal year ending June 30, 2006.

Summary of Current Observations

We did not have any observations.