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OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



DARLENE GREEN
Comptroller

Internal Audit Section

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January 22, 2007

Lynn Cooper, PhD., President
Interfaith Residence, dba Doorways
4385 Maryland Ave.
St. Louis, MO 63108

RE: Fiscal Monitoring Report of Interfaith Residence, dba Doorways, Department of
Housing and Urban Development (HUD) Supportive Housing Program (Project
#2006-HOM7)

Dear Dr. Cooper:

Enclosed is a report of our fiscal monitoring review of the Doorways' contract (Documents #50364, #49832 and #50614) for the periods October 1, 2004 through September 30, 2005, November 1, 2004 through October 31, 2005 and January 1, 2005 through December 31, 2005 respectively. The scope of a fiscal monitoring review is substantially less than an audit, and as such, we do not express an opinion on the financial operations of Doorways. Our fieldwork was completed on January 22, 2007.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and through an agreement with the Department of Human Services (DHS) to provide fiscal monitoring to all grant subrecipients.

If you have any questions, please contact Dwayne Crandall at (314) 613-7257.

Sincerely,

A handwritten signature in black ink that reads "Sedrick D. Blake".

Sedrick D. Blake, CPA
Audit/Fiscal Executive

Enclosure

cc: Patrick Brennan, Fiscal Manager II, Department of Human Services



CITY OF ST. LOUIS

*DEPARTMENT OF HUMAN SERVICES (DHS)
HOMELESS SERVICES PROGRAM*

*INTERFAITH RESIDENCE DBA DOORWAYS
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)
SUPPORTIVE HOUSING PROGRAM (SHP)
DOCUMENTS #50364, #49832 AND #50614*

FISCAL MONITORING REVIEW

*OCTOBER 1, 2004 THROUGH SEPTEMBER 30, 2005
NOVEMBER 1, 2004 THROUGH OCTOBER 31, 2005
JANUARY 1, 2005 THROUGH DECEMBER 31, 2005*

PROJECT #2006-HOM7

DATE ISSUED: JANUARY 22, 2007

*Prepared by:
The Internal Audit Section*



OFFICE OF THE COMPTROLLER

Honorable Darlene Green, Comptroller

**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES (DHS)
HOMELESS SERVICES
INTERFAITH RESIDENCE, dba DOORWAYS
DOCUMENTS #50364, #49832 AND #50614
FISCAL MONITORING REVIEW
OCTOBER 1, 2004 THROUGH DECEMBER 31, 2005**

TABLE OF CONTENTS

<u>Description</u>	<u>Page(s)</u>
INTRODUCTION	
Background	1
Purpose	1
Scope and Methodology	1
CONCLUSION AND SUMMARY OF OBSERVATIONS	
Conclusion	2
Status of Prior Observations	2
A-133 Status	2
Summary of Current Observations	2

**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES (DHS)
HOMELESS SERVICES
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DOCUMENTS #50364, #49832 AND #50614
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INTRODUCTION

Background

Contract Name: Interfaith Residence, dba Doorways

Document Number: #50364, #49832 and #50614

Contract Period: October 1, 2004 through September 30, 2007
November 1, 2004 through October 31, 2007
January 1, 2005 through December 31, 2007

Contract Amount: \$305,974.00, \$705,818.00 and \$2,258,054.00

These contracts provided funds from the Department of Housing and Urban Development (HUD), to Interfaith Residence, dba Doorways (Agency) to provide permanent supportive housing to individuals disabled due to diagnosis of HIV positive or AIDS. The Agency is required to house up to eleven individuals at 100% occupancy for 95% of the time as long as there are clients requesting housing and to devise plans to provide Crisis Intervention, Eviction Prevention, Relocation Assistance, Follow-up Care and Assessment.

Purpose

The purpose of this fiscal monitoring review was to determine the if the Agency, under its contracts (Documents #50364, #49832 and #50614), was in compliance with federal, state and local Department of Human Services (DHS) requirements for the periods October 1, 2004 through September 31, 2005, November 1, 2004 through October 31, 2005 and January 1, 2005 through December 31, 2005 respectively, and make recommendations for improvements.

Scope and Methodology

We made inquiries regarding the Agency's internal controls relating to the grants administered by the Department of Human Services (DHS), tested evidence supporting the reports the Agency submitted to DHS and performed other procedures considered necessary. Our fieldwork was completed on January 22, 2007.

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OCTOBER 1, 2004 THROUGH DECEMBER 31, 2005**

**DETAILED OBSERVATIONS, RECOMMENDATIONS
AND MANAGEMENT'S RESPONSES**

CONCLUSION AND SUMMARY OF OBSERVATIONS

Conclusion

We found no evidence to indicate Interfaith Residence, dba Doorways did not fully comply with federal, state and local DHS requirements.

Status of Prior Observations

The Agency's most recent fiscal monitoring report of the SHP program IAS project #2003-HOM6 dated January 28, 2003 identified three observations.

1. The Agency charged unallowable expenses to the SHP grants (**Resolved**)
2. The Agency did not require two authorized signatures on checks (**Resolved**)
3. The Agency did not submit its monthly financial reports in a timely manner (**Resolved**)

A-133 Status

The Agency's A-133 audit report for the year ended June 30, 2006 dated August 26, 2006 was reviewed by IAS on December 6, 2006. The report did not disclose any findings required to be reported in accordance with OMB Circular A-133. The A-133 audit had no reportable conditions or instances of noncompliance for the year ended June 30, 2006 and included the Supportive Housing Program and these particular contracts as a major program. The Agency qualified as a low-risk auditee. Internal Audit recommended DHS accept the audit.

Summary of Current Observations

We had no observations.