



OFFICE OF THE COMPTROLLER  
CITY OF ST. LOUIS



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Comptroller

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December 22, 2006

Joe Kuss, Executive Director  
Board of Public Service  
City Hall Room 301  
St. Louis, MO 63103

RE: Fiscal Monitoring Report of Board of Public Service  
(Project #2007-CDA11)

Dear Mr. Kuss:

Enclosed is a report of our fiscal monitoring review of Board of Public Service (Contracts #04-29-89 and #05-29-89) for the period January 1, 2004 through December 31, 2005. The scope of a fiscal monitoring review is substantially less than an audit, and as such, we do not express an opinion on the financial operations of Board of Public Service. Our fieldwork was completed on December 04, 2006.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and through an agreement with the Community Development Administration (CDA) to provide fiscal monitoring to all grant sub recipients. If you have any questions, please contact Charles Schroeder at 589-6089.

Sincerely,

Sedrick D. Blake, CPA  
Internal Audit Executive

Enclosure

cc: Jill Claybour, Acting Executive Director, Community Development Administration  
Lorna Alexander, Fiscal Coordinator, Community Development Administration



# CITY OF ST. LOUIS

*COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)*

*BOARD OF PUBLIC SERVICE  
NEIGHBORHOOD IMPROVEMENT PROGRAM  
CONTRACTS #04-29-89 AND #05-29-89*

*FISCAL MONITORING REVIEW*

*JANUARY 1, 2004 THROUGH DECEMBER 31, 2005*

*PROJECT #2007-CDA11*

*DATE ISSUED: DECEMBER 22, 2006*

*Prepared by:  
The Internal Audit Section*



**OFFICE OF THE COMPTROLLER**  
*HONORABLE DARLENE GREEN, COMPTROLLER*

**CITY OF ST. LOUIS**  
**COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)**  
**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**  
**BOARD OF PUBLIC SERVICE**  
**NEIGHBORHOOD IMPROVEMENT PROGRAM**  
**CONTRACTS: #04-29-89, #05-29-89**  
**FISCAL MONITORING REVIEW**  
**JANUARY 1, 2004 THROUGH DECEMBER 31, 2005**

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**CITY OF ST. LOUIS**  
**COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)**  
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**JANUARY 1, 2004 THROUGH DECEMBER 31, 2005**

**INTRODUCTION**

**Background**

**Contract Name:** Board of Public Service

**Contract Numbers:** 04-29-89  
05-29-89

**Contract Periods:** January 1, 2004 through December 31, 2005

**Contract Amounts:** \$250,000 (04-29-89)  
\$106,000 (05-29-89)

Contract #04-29-89 and #05-29-89 (Documents 48124 and 50643) provided Community Development Block Grant (CDBG) funds to Board of Public of Service to undertake a program for an expanded alley resurfacing program to upgrade the deteriorating infrastructure in the Ellendale, Clifton Heights, The Hill, Southwest Garden, Clayton-Tamm, Franz Park, Hi-Pointe, Cheltenham, Lindenwood Park, and North Hampton neighborhoods. The first component of the Neighborhood Capital Improvement Program was the Neighborhood Alley Resurfacing Program which provided funding for an extended alley resurfacing program to upgrade the deteriorating infrastructure. The second component was the Neighborhood Sidewalk Program. The Neighborhood Sidewalk Program provided for an expanded sidewalk construction program to upgrade the deteriorating infrastructure. These improvements addressed deferred street maintenance, creating a safer environment for low and moderate income persons who reside in the neighborhoods where the improvements occurred.

**Purpose**

The purpose of our review was to determine Board of Public Service's compliance with federal, state and local CDBG requirements for the periods January 1, 2004 through December 31, 2005 and make recommendations for improvements.

**Scope and Methodology**

We made inquiries regarding Board of Public Services internal controls relating to the grant administered by the Community Development Administration (CDA), tested evidence supporting the reports the Agency submitted to CDA and performed other procedures considered necessary. Our fieldwork was completed on December 4, 2006.

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**CONCLUSION AND SUMMARY OF CURRENT OBSERVATIONS**

**Conclusion**

We found no evidence to suggest that the Board of Public Service (Neighborhood Capital Improvement Program) did not fully comply with federal, state and local CDBG requirements.

**Status of Prior Observations**

The Agency's previous Fiscal Monitoring report dated April 12, 2004 contained no observations.

**A-133 Status**

The Board of Public Service is part of the City of St. Louis and is covered under the City's A-133 audit report.

**Summary of Current Observations**

We did not have any observations.