

**FILE COPY**



OFFICE OF THE COMPTROLLER  
CITY OF ST. LOUIS



**DARLENE GREEN**  
Comptroller

*Internal Audit Section*

Carnahan Courthouse Building  
1114 Market St., Room 642  
St. Louis, Missouri 63101  
(314) 622-4723  
Fax: (314) 613-3004

**DR. KENNETH M. STONE, CPA**  
Internal Audit Executive

March 5, 2009

Judy Bentley, Executive Director  
Community Health-In-Partnership, Inc.  
2431 N. Grand  
St. Louis, MO 63106

RE: Community Development Block Grant (Project #2009-CDA8)

Dear Mrs. Bentley:

Enclosed is a report of our fiscal monitoring review of the Community Health-In-Partnership, Inc., Community Development Block Grant (CDBG) for the period January 1, 2008 through June 30, 2008. The scope of a fiscal monitoring review is substantially less than an audit, and as such, we do not express an opinion on the financial operations of Community Health-In-Partnership, Inc. The fieldwork was completed on August 5, 2008.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the Community Development Administration (CDA) to provide fiscal monitoring to all federal grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 622-4723.

Sincerely,

A handwritten signature in cursive script that reads "Kenneth M. Stone".

Dr. Kenneth M. Stone, CPA  
Internal Audit Executive

Enclosure

cc: Lorna Alexander, Special Assistant for Development, CDA  
Jill Claybour, Acting Executive Director, CDA

**CITY OF ST. LOUIS  
COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
COMMUNITY HEALTH-IN-PARTNERSHIP, INC.  
FISCAL MONITORING REVIEW  
JANUARY 1, 2008 THROUGH DECEMBER 31, 2008**

**TABLE OF CONTENTS**

<b><u>Description</u></b>	<b><u>Page(s)</u></b>
<b>INTRODUCTION</b>	
Background	1
Purpose	1
Scope and Methodology	1
<b>SUMMARY OF OBSERVATIONS</b>	
Conclusion	2
Status of Prior Observations	2
A-133 Status	2
Summary of Current Observations	2

## **INTRODUCTION**

### **Background**

**Contract Name:** Community Health-in Partnership Services (C.H.I.P.S.)

**Contract Number:** 08-13-79

**CFDA Number:** 14.218

**Contract Period:** January 1, 2008 through December 31, 2008

**Contract Amount:** \$62,500

This contract provided Community Development Block Grant (CDBG) funds to Community Health-In-Partnership, Inc. (Agency) to provide preventive/primary health care and social services with managed referrals, creative health education and community outreach to uninsured and underserved individuals on the near north side of the City.

### **Purpose**

The purpose was to determine Agency's compliance with federal, state and local Community Development Administration (CDA) requirements for the period January 1, 2008, through June 30, 2008, and make recommendations for improvements as considered necessary.

### **Scope and Methodology**

Inquiries were made regarding the Agency's internal controls relating to the grant administered by CDA, evidence tested supporting the reports the Agency submitted to CDA and other procedures performed as considered necessary. Our fieldwork was completed on August 5, 2008.

### **Exit Conference**

Since there were no current observations, an exit conference was not considered necessary with the Agency.

## **CONCLUSION AND SUMMARY OF OBSERVATIONS**

### **Conclusion**

There was no evidence to suggest that the Agency did not fully comply with federal, state, and local CDA requirements.

### **Status of Prior Observations**

The Agency's previous fiscal monitoring report dated November 14, 2007, contained no observations.

### **A-133 Status**

According to a letter received from the Agency dated February 11, 2008, it did not expend \$500,000 or more in federal funds in its fiscal year ended December 31, 2007, and was not required to have an A-133 audit.

### **Summary of Current Observations**

There were no current observations.